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BY-LAWS

OF THE

MONTREAL PROTESTANT

HOUSE OF INDUSTRY AND REFUGE

AS AMENDED AND FINALLY PASSED BY THE GOVERNORS OF
THE CORPORATION, ON 9TH MARCH, 1864;

WITH

LISTS OF THE LIFE GOVERNORS,

AND OF

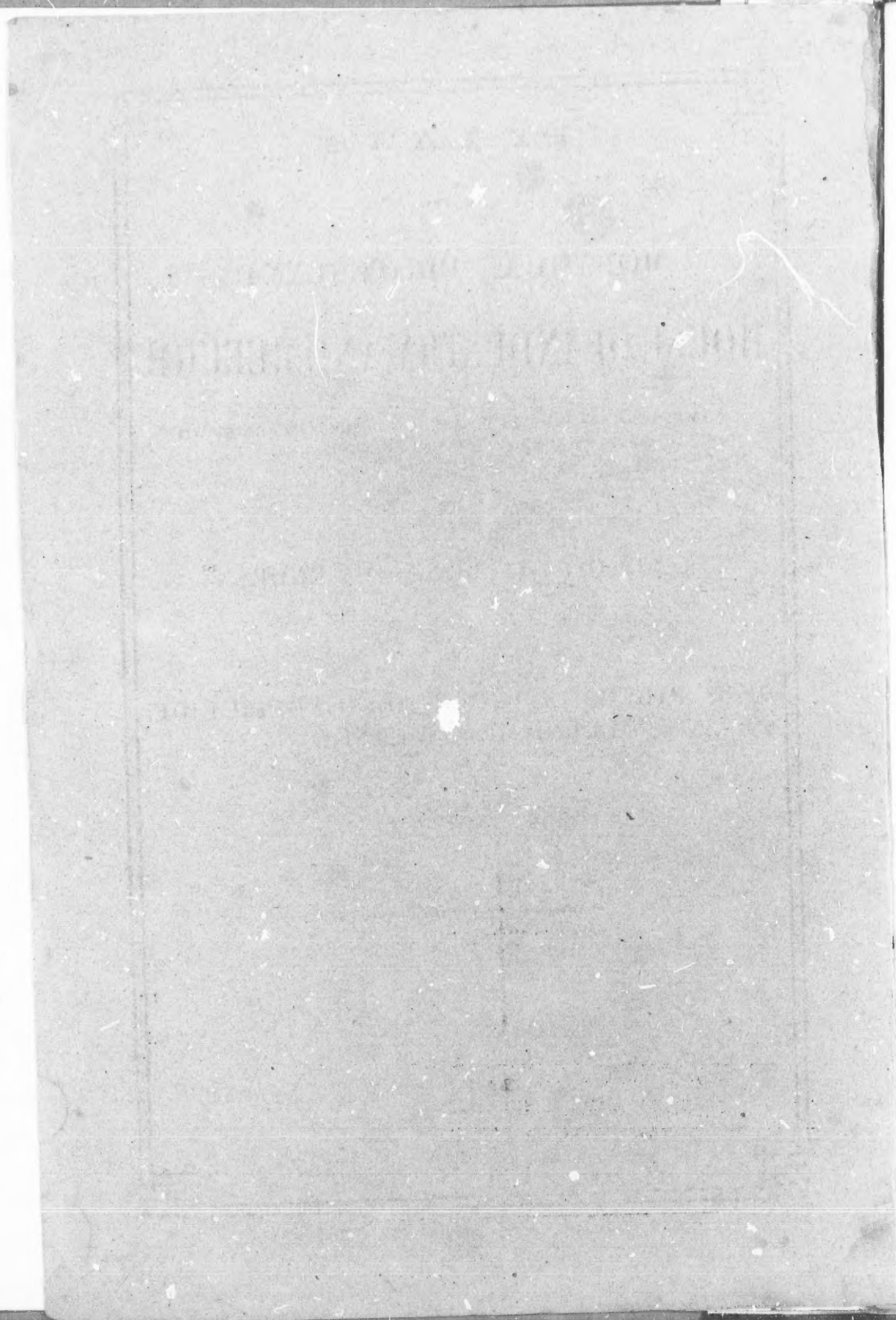
SUBSCRIBERS ELIGIBLE TO THE OFFICE OF
ELECTIVE GOVERNOR.

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Printed by Order of the Governors.  
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Montreal:

HERALD STEAM PRESS, 209 NOTRE DAME STREET.

MARCH, 1864.



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BY-LAWS.

1.—The Officers of the Institution shall be a President, two Vice-Presidents, an Honorary Secretary and a Treasurer, who shall be elected from the Board of Governors. *Of the Officers.*

2.—The Board of Governors (all of whom shall be Protestants) shall be composed of the Life Governors, of not less than twenty-four Elective Governors, and of such persons as may, from time to time, be appointed Governors by any Protestant Church or Congregation, or by any Society as contemplated in the 5th section of the Act of Incorporation, and subject to the limitations hereinafter provided. *Of the Board of Governors.*

3.—The Board of Management shall consist of the President, the two Vice-Presidents, the Honorary Secretary, the Treasurer, and not less than twenty-four members; and the President and Vice-Presidents of the Board of Governors shall also be President and Vice-Presidents of the Board of Management. *Of the Board of Management.*

4.—It shall be the duty of the President to preside at all General Meetings of the Institution, as well as at all meetings of the Board of Governors, and to preserve order thereat. He shall not vote except in case of a tie, in which case he shall give the casting vote. *Of the President.*

5.—It shall be the duty of the senior Vice-President, or, in his absence, of the second Vice-President present at any General Meeting of the Institution, or at any Meeting of the Board of Governors, to preside in the absence of the President, and to perform, for the time being, all the functions of that office. In case of the absence of all these Officers, then the Meeting shall choose their own Chairman. *Of the Vice Presidents.*

6.—It shall be the duty of the Honorary Secretary to attend at all Meetings of the Governors, take minutes of the proceedings thereof, and transcribe, or cause the same to be transcribed, into a book to be kept for that purpose. He shall read the said minutes at the succeeding Meeting, and obtain thereto the signature of the Chairman. Through the Honorary Secretary all communications of whatsoever nature shall be made to the Board of Governors, and by him to the public and to the Board of Management. He shall give notice in writing to Governors *Of the Honorary Secretary.*

elected and to Governors appointed to any particular duty; and also give due notice in writing to each Governor of all their Meetings about to be held. He shall receive all the yearly reports of the Treasurer and of the Secretary of the Board of Management and other Officers, and prepare therefrom a Yearly Report to be read by him and presented to the Annual General Meeting, said Report being first submitted to and approved by the Board of Management. At every Meeting of the Governors the Honorary Secretary shall lay on the table the book containing the minutes and any other documents relating to the affairs of the Corporation, which they may require. In the absence of the Honorary Secretary, his duties shall be performed by the Secretary to the Board of Management.

7.—The Treasurer shall give such security as may be required by the Governors for the due accounting for all monies, bonds, title deeds, documents or other papers entrusted to and received by him. He shall deposit the said monies in one of the Chartered Banks of the city, in the name of the Corporation, and shall pay out the whole or any part thereof under the direction and authority of the Board of Management, but not otherwise. All cheques shall be signed by the President, or, in his absence, by either of the Vice-Presidents, and countersigned by the Secretary of the Board of Management. The Treasurer only shall have the custody of all monies, bonds, deeds, documents and other papers relating to his department, and he shall deliver to the Secretary of the Board of Management, three days at least prior to each Annual General Meeting, a full and correct statement for the year of all his accounts, with the vouchers, &c., said statement to be laid before such Annual Meeting. *Of the Treasurer.*

8.—It shall be the duty of the Secretary to be appointed by the Board of Management, as hereinafter provided, to keep regular minutes of the proceedings at all their Meetings, as well as of the Sub-Committees, and to lay the Minute Book containing the same before the Board of Governors at each of their Meetings. He shall also give written notice to each member of the Board of Management of all meetings. All accounts of expenditure shall pass through his hands and shall be laid by him once a month before the Board of Management for their examination and approval, preparatory to their being discharged by the Treasurer; and he shall keep a correct account in the books of the Corporation, of all receipts and expenditures. *Of the Secretary of the Board of Management.*

9.—All Elective Officers of the Corporation shall hold office until the next Annual Meeting after appointment. *Of term of office of Elective Officers.*

10.—Every paid Officer of the Corporation intending to leave the employment of the same, shall give three months notice in writing to the Board of Management of his or her intention so to do; and it shall be competent to the Board of Management to terminate the engagement of any officer in the employ of the Corporation, either by giving him three months notice in writing to that effect, or by paying him a sum of money equal to three months' salary in lieu of such notice. In case of misconduct, however, on the part of any person in the employ of the Corporation, the Board of Management may summarily dismiss *Of the termination of service and dismissal of paid Officers.*

the person guilty of such misconduct without any previous notice; and in such case the salary of the person dismissed shall only be paid up to the time of his dismissal.

11.—The Annual General Meeting of the Corporation for the election of Governors and the transaction of business shall be held at three P.M. on the third Wednesday of April in each and every year, at such place as shall be appointed by the Board of Management. At this meeting two Governors shall be appointed by the Chairman to act as Scrutineers of the ballots. Every person voting at said election shall personally appear and deliver to the aforesaid Scrutineers their respective ballots, and the names of the twenty-four persons who shall be found elected Governors by the majority of votes shall be openly declared to said Meeting, and certificates thereof duly delivered to the Honorary Secretary, who shall forthwith communicate the same in writing to the persons so elected.

Of General Meetings.

12.—The Honorary Secretary, or, in his absence, the Secretary of the Board of Management, shall immediately after the election give notice in writing to the Governors elected and to the Life Governors, requiring them to meet together within one week thereafter at three o'clock, P.M., at which meeting they shall, from their own number, elect a President, two Vice-Presidents, an Honorary Secretary and a Treasurer, and shall also elect from the list of Governors, eight members to replace the like number retiring from the Board of Management, as hereinafter provided.

Of Meeting of Governors for election of Officers, &c.

13.—A Meeting of the Governors shall also be held, at such place as may be appointed by the President, on the third Wednesday of October, and the President may, at any time, at the request of ten or more Governors, summon and call together a Special Meeting of the Governors of the Corporation, by letter from the Honorary Secretary, which shall state the purposes of the meeting, and give one week's notice thereof.

Of the Meeting of the Governors.

14.—At every Meeting of the Board of Governors, ten, inclusive of the Chairman, shall constitute a quorum.

Of the quorum of Board of Governors.

15.—Notice of the hour and place of Meeting for the election of Governors shall be given by the Honorary Secretary, in at least two of the daily newspapers published in Montreal, seven days previous to the meeting, and by circular to all parties entitled to a vote.

Notice of Hour and Place of Meeting.

16.—The payment of an Annual Subscription of not less than \$25, by any Protestant Church or Congregation, or by any Society (under section 5 of the Act of Incorporation) shall entitle such Church, Congregation or Society, to appoint one person to be a Governor of the Institution for a period not exceeding one year.

Of Governors appointed by any Church, &c.

17.—Any vacancy caused by the death, resignation, or permanent disability of any Elective Governor, or by his ceasing to be a Protestant, shall be filled by the election, by the remaining Governors, of a duly qualified person to supply his place;

Of vacancies in Board of Governors.

Treasurer.

Secretary Board of Management.

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service
dismissal of
officers.*

and any like vacancy in respect of any Governor appointed under section 5 of the Act of Incorporation, may be filled by appointment, by the Church, Congregation, or Society, which originally appointed such Governor; and firms subscribing \$400 and upwards shall have the right of naming which of their number be the Life Governor, provided that said person be a Protestant.

18.—At the last Meeting of the Board of Management previous to the Annual General Meeting of the Board of Governors, the eight members of the Board of Management who are to retire the first year shall be the eight who had the smallest number of votes at the meeting of the Governors on 22nd September, 1863, and who are entered in the Book of Records at the bottom of the list; and the second year, the next eight who had the next smallest number of votes; and the names of the retiring members shall be forthwith communicated to the Board of Governors, the members of the Board of Management so retiring being eligible for re-election. After the second year, the eight retiring members shall be those longest in office. *Mode of retiring.*

19.—Any vacancy in the Board of Management occurring by the death, resignation, or permanent disability of any member thereof shall be filled by the election, by the Board of Management, of a qualified member to supply such vacancy, and the term of office of such person so elected shall be the same as the person whom he replaced. *Vacancies in Board of Management.*

20.—The Board of Management shall meet on the first Wednesday of every month at three o'clock P. M., at each of which meetings six shall constitute a quorum. They shall have power, and it shall be their duty, to collect all subscriptions in money made to the Corporation; to audit, inspect, and approve all accounts, and to order or refuse payment of the same; to engage and discharge all servants of the Corporation and to fix their wages. They shall have the general charge and care of the property of the Corporation, and they shall have power, and it shall be their duty to order and carry out and maintain those objects for which the Corporation has been established, and to oversee and control—subject to the Bye-Laws—everything connected with the management thereof. *Meetings of Board of Management.*

21.—The votes at every General Meeting of the Subscribers, shall be in proportion to the contributions,—that is to say, all Subscribers who have duly paid up according to calls, or to the terms of their subscription, shall have during the life time of such subscriber, for \$25 and under \$100, one vote; for \$100 and under \$200, two votes; and for each additional \$100 up to \$1,000 one additional vote; and for each additional \$200 over \$1,000, one additional vote. Life members of the Corporation shall further be entitled to additional votes as yearly subscribers at the rate of one vote for every \$5 yearly subscription paid up; and every Annual Subscriber shall be entitled to one vote for every \$5 paid up, provided that Subscribers who subscribe from \$5 up to \$10 shall have paid their subscription two consecutive years before the General Meeting; and Delegates from Churches and Societies shall have a vote for every \$5 of Annual *If Voting at Meetings of Governors and of Subscribers.*

Subscription on the same conditions; provided always that no person shall have more than twenty votes.

22.—At each Meeting of the Board of Governors and of the Board of Management, the voting shall be either openly or by ballot, as may at such meeting be deemed expedient; and the vote of each Member of the Board shall at such meetings be of equal value. *Of Voting at Board of Management,*

23.—The President shall be, and is hereby authorised, conjointly with the Honorary Secretary, to sign and accept, on the part of the Corporation, all title deeds, donations, bequests, and devises of property (approved by the Board of Management) and in the name thereof to sign and accept all bonds, drafts, deeds and other documents needful to carry on the business of the Corporation; and, in the absence of the President, either of the Vice-Presidents is authorized to perform these duties. *Of the Signing and Accepting of Bonds, Deeds, &c.*

24.—The Financial Year shall terminate on the 31st day of March, to which date the Annual Accounts of the Corporation shall be made up. *Of the termination of the Financial Year.*

25.—Additional Bye-Laws may hereafter be made, and shall be binding on and only after approval of a Meeting of the Governors called for that purpose, but any amendment to, or repeal of, the foregoing, shall be made only after due notice thereof given at one Meeting of the said Board of Governors, and approved of by them at a subsequent meeting called for that purpose. *Alterations, &c. of Bye-Laws*

LIST OF LIFE GOVERNORS*
OF THE
Montreal Protestant House of Industry and Refuge,
MADE UP TO MARCH, 1861,
WITH NUMBER OF VOTES OF EACH.

Allen, Hugh.....	5	Holton, L. H.	5	Redpath, Peter.....	5
Atwater, Edwin.....	5	Hagar, George.....	4	Reikie, R. J.....	10
Anderson, Robert.....	5	Hutchison, John.....	4	Robertson, Andrew....	4
Alexander, Charles.....	10	Johnstone, James.....	5	Stephen, George.....	5
Bryson, T. M.	5	Janes, Oliver & Co.	4	Smith, Saml. G.....	5
Buntin, Alexander.....	5	Jones, Hon. Robert.....	10	Stephens, Harrison.....	5
Brown, Champion.....	4	Kay, Thomas.....	10	Shelton, E. E.....	4
Brooke, John.....	5	Kay, W. Fred.....	5	Sinclair, John.....	4
Bagg, Stanley C.....	4	Kerry Bros. & Crathern	5	Thomson, T. M.....	10
Cochrane, M. H.....	5	Law, James.....	15	Torrance, David.....	15
Caverhill, John.....	5	Lyman, Benj.....	5	Thomas, Henry.....	10
Clark, J. P.....	10	Lyman, Henry.....	5	Tiffin, Joseph.....	10
Collis, R. D.....	4	Logan, James.....	4	Taylor, Thos. M.....	4
Carter, Wm.....	4	Lewis, Kay & Co.....	4	Urquhart, Alexr.....	5
Dew, Wm.....	15	Murray, Wm.....	10	Watson, William.....	10
Davies, W. H. A.....	5	Molson, Wm.....	15	Winks, George.....	5
Dawson, Benj.....	4	Molson, J. H. R., & Bros.	5	Wood, O. S.....	4
Edmonstone, Wm.....	15	Macdougall, D. I.....	10	Workman, Wm.....	15
Esdaile, J.....	4	Mathewson, Hugh.....	10	McKay & Bro., Joseph.	13
Evans, Jas. S.....	4	Mathewson, Jas. A.....	5	St. Gabriel St. Presbytn.	
Frothingham, John.....	15	Macdougall, H. L.....	5	Church, Rev. A. F.	
Ferrier, Hon. Jas.....	10	Moffatt, Hon. G.....	10	Kemp.....	5
Frothingham & Work-		McDougall, Wm.....	4	Trinity Church, Rev. Dr.	
man.....	10	McGibbon, Alexr.....	4	Bancroft.....	5
Foley, James.....	4	Moir, James.....	4	Lagauchetiere St. Pres-	
Ferrier, James, Jr.....	4	Maitland, E.....	4	byterian Church, Rev.	
Gale, Hon. Saml.....	15	McDougall, Jas.....	4	Dr. Taylor.....	5
Greenshields, S., Son &		Molson, John.....	4	Zion Church, Rev. Dr.	
Co.....	5	Matthews, Geo.....	4	Wilkes.....	5
Glassford, Jones & Co.	5	Mills, Mrs. J. E.....	4	Irish Protestant Benevo-	
Greene, E. K.....	4	McLennan, J.....	4	lent Society, J. L. Ma-	
Gibb, B.....	4	Nelson, H. A.....	4	thewson, President....	4
Grant, Hall & Co.....	4	Phillips, Chas.....	5	St. Andrew's Society, J.	
Greenshields, J. B.....	10	Routh, H. L.....	10	C. Beckett, President.	5
Hart, Theodore.....	15	Redpath, John.....	15		

* A Subscription of not less than \$400, payable in four equal Annual Instalments, qualifies for a Life Governorship. The Board of Management is elected at the Annual Meeting from the Life and Elective Governors.

LIST OF SUBSCRIBERS,

BETWEEN \$100 AND \$400.

ELIGIBLE TO BE ELECTED TO THE OFFICE OF
ELECTIVE GOVERNOR
OF THE

Montreal Protestant House of Industry and Refuge,

The Term of Office being One Year from Date of Election,
MADE UP TO MARCH, 1864.

Ames, E. F.,
Allan, Andrew,
Brown, Alfred,
Brydges, C. J.,
Black, J. F. D.,
Brush, George,
Belt, J. & T.,
Bulmer, Henry,
Brown, David,
Campbell, G. W., M.D.,
Corse, N. B.,
Chapman, Henry,
Cruikshanks, George,
Campbell, Matthew,
Campbell, Robert,
Campbell, Kenneth & Co.,
Chandler & Hannan,
Cowan, Alex.,
Court, James,
Clendinning, Wm.,
Davidson, Thos.,
Dougall, John, & Co.,
Dakers, James,
Dougall, John, & Son,
Dyde & Major,
Day, John J.,
Davidson, A. J.,
Esdaile, Robert,
Ewan, William,
Evans, J. Henry,
Gault, A. F.,
Gault, M. H.,
Gunn, Wm.,
Gordon, Thos.,
Gibb & Co.,
Gordon, James,
Gardner, John,

Hutton, James,
Hilton, J. & W.,
Henderson, James H.,
Hogan, Hy.,
Hutchins, B.,
Hall, J. N. & Co.,
Holland, Richd.,
Jenking, Thos.,
Isaacson, R. P.,
Jamieson, R. C.,
Jaques, Tracy & Co.,
Idler, E.,
Kingan, G.,
Lomer, Ger.,
Leeming, W. & T.,
Lyman, Theodore,
Lamplough & Campbell,
Lawrie, A.,
Lunn, Wm.,
Mulholland & Baker,
Moffatt, George, Junr.,
Mitchell & Gear,
McBurney, J. & D.,
McMillan & Carson,
May, S. H.,
Mair, D.,
Macdonald, W.,
Milloy, A.,
McDonald, de B.,
Murphy, A. A.,
Mitchell, Cockburn & Co.,
Mavor, Jas.,
Moor, D. W.,
Morgan, H. & Co.,
Mills, E. L.,
Mussen, Thos.,
May, Thos.,

McKenzie, Gordon,
McDonald, John,
Newcomb, Wm.,
Ogilvy & Co.,
Penny, Wilson & Co.,
Proctor, Chas. D.,
Prowse & McFarlane,
Paton, Thos.,
Popham & Sinclair,
Peck, Thos., & Co.,
Roy, James,
Rimmer, Alfred,
Ramsay, Alex.,
Ross, Jos. M.,
Reynolds, Job, Junr.,
Ringland & Ewart,
Read, Clement & Co.,
Robertson, Peter,
Rose, Hon. John,
Stevenson, Sutherland &
Co.,
Savage, Alfred,
Scott, James,
Sinclair, Jack & Co.,
Seath, Robert,
Schneider & Bond,
Starke, Smith & Co.,
Stirling, John,
Thompson, Hugh,
Thomson & Minchin,
Watt, D. A. P.,
Williams, M., Senr.,
Williams, M., Junr.,
Walker, Alex.,
West Bros.,
Williamson, Jas., & Co.,
Watson, J. C.

NOTE.—Subscribers are requested to preserve and vote from this List, at the
Annual Meeting.

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& Co.,

, at the